

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
December 1, 2017**

PRESENT

Hon. Michele Levine, President
Robert Dunn
Joe Peter Myers, Esq.
Hon. Gloria Trask
Hon. Irma Asberry
Hon. L. Jackson Lucky IV
John Boyd
Victoria Williamson, Secretary

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees, was called to order by President Michele Levine at 12:30 pm.

II. NO PUBLIC COMMENT

III. REGULAR SESSION

A. Acceptance of December 1, 2017 Meeting Agenda

It was moved by Judge Trask, seconded by Judge Lucky and was unanimously voted upon to accept the agenda for the December 1, 2017 meeting.

B. Approval of Minutes of November 3, 2017 Regular Meeting

It was moved by Judge Trask, seconded by Joe Myers, voted upon and motion carried.

C. Director's Report

November Programs: 3 Family Law workshops w/ 33 attendees: Lawyers in the Library in Indio had 4 attendees. MCLE class on legislative intent research held in Indio had 5 attendees. Two library tours held in Riverside were attended by 11 UCR paralegal students and 18 Riverside Superior Court clerks.

Staff: Willa's last day was November 20. Instead of hiring someone to fill her position, we distributed the hours among our other part-time staff: Gloria, Karla and Eduardo.

D. Proposed change to CalPERS Health Benefits Plan

Mariah presented the proposed CalPERS health benefits plan which included a cost-comparison between the 2018 County plan and the 2018 CalPERS plan. Under the 2018 County Health plan, the Library would be paying approx. \$950 more each month than in 2017 for health coverage for active employees and retirees. Switching over to CalPERS Health plan will provide more plan options at a lower cost to the Library with a total savings of \$765 each month and the health benefits offered to employees stays at \$685 a month.

Motion to accept the proposed change to CalPERS Health Benefits Plan was moved by Judge Asberry, seconded by Judge Lucky, unanimously voted upon and motion carried. Victoria will notify SEIU regarding the switch from County to CalPERS Health Benefits Plan.

E. Proposed agreement to transfer building maintenance service from County to Law Library

John Boyd reported that he is still working on the proposed agreement regarding the transfer of the building maintenance service from the County to the Law Library. He is

working out a formula to calculate a portion of the HVAC system replacement costs that the County will be responsible to pay. He anticipates that it'll be completed before Christmas.


F. Acceptance of the October 2017 Financial Report

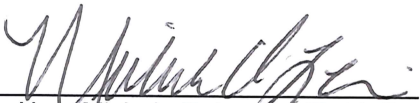
Motion to accept the October 2017 Financial Report was made by John Boyd, seconded by Judge Asberry, voted upon and motion carried.

IV. NO CLOSED SESSION

V. ADJOURNMENT / NEXT MEETING

The next scheduled meeting of the Board of Law Library Trustees will be on Friday, January 5, 2018 at 12:00 pm. There being no further business to come before the Board, the general meeting was adjourned at 1:24 pm.

MINUTES: 
Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED: 
Hon. Michele D. Levine (Ret.), President
Riverside County Board of
Law Library Trustees