

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
July 6, 2018**

PRESENT

Hon. Michele Levine
Robert Dunn
Joe Peter Myers, Esq.
Hon. Gloria Trask
Hon. Irma Asberry
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. L. Jackson Lucky IV

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees, was called to order by Judge Levine at 12:25 pm.

II. NO PUBLIC COMMENT

III. REGULAR SESSION

A. Acceptance of July 6, 2018 Meeting Agenda

It was moved by Judge Asberry, seconded by Robert Dunn and was unanimously voted upon to accept the agenda for the July 6, 2018 meeting.

B. Approval of Minutes of May 4, 2018 & June 1, 2018 Regular Meeting

Judge Trask moved to accept the May 4, 2018 regular meeting minutes, seconded by Judge Asberry, voted upon and motion carried. Robert Dunn abstained.

Judge Trask moved to accept the June 1, 2018 regular meeting minutes, seconded by Robert Dunn, voted upon and motion carried. Judge Asberry and John Boyd abstained.

C. Director's Report

June Programs included 2 Family law workshops with 21 attendees; Lawyer in the Library program in Indio had 6 attendees. Library tour with 8 participants of Varner & Brandt's summer internship program for high school students.

Upcoming Programs included a "Child Support Myths" class by Patty Rich, Legal Community Resources Symposium and Free Legal Clinics in Temecula and Riverside during Pro Bono Week and a series of MCLE classes for October 2 and October 4 on topics that include ethical use of social media, effective use of technology in the courtroom and dealing with stress in the legal profession.

Mahum will be attending the AALL Conference in Baltimore, Maryland and will, on the Library's behalf, accept the Excellence in Marketing Award, Best Campaign for 2017 Pro Bono Week Programs at RCLL. Mahum and Theresa attended the "Elder & Dependent Adult Abuse Symposium" held at the Riverside Convention Center on Wednesday, June 6 which was organized by the Riverside County Office on Aging. 500 plus people attended the symposium and many of them stopped by the RCLL table to pick up information. Mahum and Theresa answered questions from 39 people that day.

New employee, Faith Patterson started on Thursday, July 5 as full-time library assistant in Riverside. Faith worked for RCLL as an intern in 2015 Winter quarter and worked as Executive Assistant for FITECH in Riverside.

Two part-time library assistants, Stephanie Serrato and Jeffrey Hsieh resigned. Stephanie wants to focus on her last year of undergraduate studies and Jeffrey has found another job opportunity.

The State Budget Act (SB 840) which includes \$16.5 million one-time appropriation for county law libraries to backfill the decline in civil filing fee revenue was signed into law by Governor Brown on Wednesday, June 27. The decrease in funding for each library from FY2009 thru FY2017 determines each Law Library's percentage share, and that percentage share is applied to the total funding allocation to determine the dollar amount going to each Law Library

D. County's Share of Mechanical & Electrical Systems Maintenance Cost

Judge Levine reported on the meeting that she and John Boyd had with the Law Library's Project Manager. Marty suggested using the square footage as a method of calculating the percentage amount of mechanical and electrical equipment replacement costs that the County should be responsible for. Marty provided an itemized list of the estimated costs with a breakdown of which ones are shared, which ones are Library's, and which ones are County's share of costs. The percentage share of the costs for Library and for the County is based on the square footage of building space occupied by each. Judge Levine asked the trustees to review the list and will discuss at the next regular board meeting.

E. Acceptance of the May 2018 Financial Report

It was moved by Judge Asberry, seconded by John Boyd, voted upon and motion carried.

IV. CLOSED SESSION:

A. At 1:02 pm Judge Levine announced that the Board will go into closed session with respect to the item of business discussed pursuant to:

- Cal. Govt. Code §54954.5(f) – Conference with Labor Negotiator (Negotiator: Victoria Williamson; Parties: Law Library and SEIU Local 721).
- Cal. Govt. Code §54957 (b) – Public Employee Performance Evaluation

Robert Dunn recused himself and did not participate in the discussion and/or action with respect to the Public Employee Performance Evaluation item.

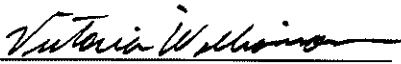
B. At 1:34 pm Judge Levine reconvene to open session.

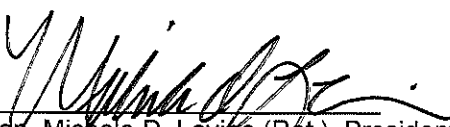
The Board authorized to have the Director verify with Library Counsel whether or not the Board can adjust the amount of health benefits given to employees, whether the library is being discriminatory by providing a higher amount of health benefit contribution for professional employees with family than for single professional employees, and can the Board legally reduce the amount of health benefit contribution for its current employees.

The Board authorized to have Judge Levine meet with the Director to discuss her salary, health and retirement benefits and have her prepare a Facilities Director job description. This position will be in-charge of facilities maintenance, bills, leases, etc. and will be reporting to the Director. The Board also will seek Law Library Counsel's opinion regarding the unusual set-up between Director and Board VP.

V. ADJOURNMENT / NEXT MEETING

The next scheduled meeting of the Board of Law Library Trustees will be on Friday, August 3, 2018 at 12:00 pm. There being no further business to come before the Board, the general meeting was adjourned at 2:09 pm.

MINUTES: 
Victoria Williamson, Secretary
Riverside County Board of
Law Library Trustees

APPROVED: 
Hon. Michele D. Levine (Ret.), President
Riverside County Board of
Law Library Trustees