

**MINUTES OF REGULARLY SCHEDULED MEETING
RIVERSIDE COUNTY BOARD OF LAW LIBRARY TRUSTEES
June 9, 2023**

PRESENT

Hon. Jacqueline Jackson, Vice President
Hon. Cheryl Murphy
Hon. Harold Hopp
Hon. Kira Klatchko
Joseph Peter Myers
John Boyd
Victoria Williamson, Secretary

ABSENT

Hon. Jackson Lucky, President

GUEST

Ryan Kahrs

I. CALL TO ORDER

A quorum being present, the regularly scheduled meeting of the Riverside County Board of Law Library Trustees was called to order by Vice President Jackson at 12:18 pm.

Judge Klatchko was present via audio-conference as a non-voting member of the Board.

II. PUBLIC COMMENT

Richard Aubert stated that several years ago, Judge Waters, as part of her apology to him, said that the current system is not set up for lawyers, judges or staff but is set up to maintain a democracy. So, he has a right to be present and experience what goes on and that's why he came to the meeting. He stated that he uses the library to further his education because he has cases and without this library, he wouldn't stand a chance in litigation at all. He has appeals and lower court cases going back to 1995. There seems to be a view in the library, that his group were talking to each other as a form of educating others of what he sees and reads in the library. He appreciates other's reading of the law. When they're studying, they give each other notation and opinions that they were asked for. He likes it to be freely done in the library and not be a code of conduct. When he reads things, like he can't pass papers to each other or pass papers around. He does not like the idea that they are being monitored to that extent. If that is going to be what the main floor is reserved for, he requests that the mezzanine be made accessible for group study.

Esmeralda Lopez addressed the Board and asked to extend library hours to Saturday. She has been using the library since 2002. She has been informed by an attorney to go to the library. She has been litigating in criminal, federal and state courts and would like to have the library go back to its regular hours before COVID, including Saturday hours. She is thankful for the staff and considers it a blessing to have this library.

Lionel Brown had nothing to say but just wanted to listen in. He knows most people in the library, the Director, and most of the Board members.

Vice President Jackson stated that the Board will take their comments under advisement. They will be added to the agenda for discussion at the next board meeting. It is a good time to look at things again and have a fresh look at these things. She thanked them for their comments.

III. REGULAR SESSION

A. Acceptance of the Agenda

It was moved by Judge Hopp, seconded by Judge Murphy, affirmatively voted upon unanimously, and motion carried.

B. Approval of the Minutes of April 14, 2023 Regular Meeting

Judge Jackson moved to approve the minutes of the April 14, 2023 meeting, seconded by Judge Murphy, affirmatively voted upon and motion carried. Judge Hopp, John Boyd and Joseph Peter Myers abstained.

C. Construction Project Update

Ryan reported that the construction is complete. The final unit (AHU-3) is in and the HVAC system should be operational at the end of this month. It is in the process of commissioning. At one point there is issue with the older system, pending the commission, the recommendation is to put together a plan and budget to upgrade the infrastructure which includes the duct work and mixing boxes. This part was cut out of the scope of this project due to budget constraints. All the HVAC units are installed, only small things inside the building that has to do with the controlling process, a few things that need to be dialed in when the

system is on and nothing is coming on the vents, the chiller shuts down which is causing the issues with controlling the temperature in the building.

Add the following items to the agenda for next board meeting:

1. Recommendation to upgrade the infrastructure of the HVAC system. John Boyd suggested that the Board may have to hire somebody to do it and identify which area of the infrastructure needs upgrading.
2. Request to allow public use of the space in the mezzanine level of the library for group study.
3. Request to extend the library opening hours to pre-COVID level, especially the Saturday hours.

D. Director's Report

A written report including a list of library programs, staff activities, library usage and collection statistics, database usage, social media engagement, and patron comments for the months of April & May was provided to the Board with the Staff Monthly Briefing newsletter attached. Victoria pointed out the total database remote usage numbers including use of the LegalTrac and CEB Onlaw which was missing in the packet that was previously sent to the Board. FastCase has not been used in the past months and will consider it for cancellation. She mentioned that the library now offers patron remote access to Westlaw as part of its efforts to expand access to justice. She gave a tour of the library to Mayor Lock Dawson and Assemblymember Essayli in May.

E. Offer to Buy the Library's Persian Rugs

Gayle Webb offered to buy the Library's Persian rug that used to hang on the wall in the northside of the library. The library has no intention of keeping the rugs.

Judge Jackson asked for the actual value of the Persian rugs. She suggested to look for an appraiser and try to get a ballpark value of the rugs. Victoria will let Gayle know that her offer was discussed and the Board wants to look into what the value is and may want to sell it to her.

F. Building Fund Account – Inactive Status

The Board agreed to keep the building fund account active as there might be a need to use the account in the future. There is no cost associated with keeping the account open. The Board agreed to deposit \$1k to the account to keep a positive balance in the account.

G. Acceptance of April 2023 Financial Report

Motion to accept the April 2023 Financial Report was made by Judge Murphy, seconded by Judge Hopp, affirmatively voted upon unanimously, and motion carried.

H. Acceptance of Proposed Budget FY2023-2024

Motion to accept the Proposed Budget FY2023-2024 was made by Judge Murphy, seconded by Joseph Peter Myers, affirmatively voted upon unanimously, and motion carried.

IV. ADJOURNMENT / NEXT MEETING

There being no further business to come before the Board, the meeting was adjourned at 1:06 p.m. Next regular meeting is scheduled for Friday, June 14, 2023, at 12:15pm.

MINUTES: Victoria Williamson
Victoria Williamson, Recording Secretary
Riverside County Board of Law Library Trustees

APPROVED: Jackson Lucky
Hon. Jackson Lucky, President
Riverside County Board of Law Library Trustees