

Create a OnePass profile to use Westlaw Remote



1 Click "Create OnePass profile"

A screenshot of the OnePass login page. The page has a white background with a light gray border. At the top, there is a text input field. Below it, the word "Password" is displayed in a bold font, followed by a text input field. To the right of the password field is a link that says "Forgot password?". Below the password field is a checkbox labeled "Show" with a small icon. A blue button with the text "Sign in" is positioned below the password field. At the bottom of the page, there are two links: "Create OnePass profile" and "Update OnePass profile". The "Create OnePass profile" link is highlighted with a yellow circle.



2 Enter your email

Create a new user profile

Enter an email to begin.

Product
Westlaw Patron Access for Pro Se

Email





Continue

3 Click "Continue"

Product
Westlaw Patron Access for Pro Se

Email



Continue

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4 Enter your first and last name, and your email

Create profile

Personal information

First name

Last name

Email

Confirm email

Additional emails (optional)
OnePass can send account notifications to others, such as administrators. Separate multiple emails with commas.

5 Click "Continue"

Last name

Email

Confirm email

Additional emails (optional)
OnePass can send account notifications to others, such as administrators. Separate multiple emails with commas.

Continue



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6 Create a Username and Password. Make sure both meet the requirements

Create profile

Security

Username
Your username is case sensitive.

Your username meets requirements.

Password

Between 8 and 64 characters
3 of 5 character types

Uppercase letter	Special character (@ # \$)
Lowercase letter	Other character (€ , € , €)
Number	

Confirm password

7 Select a "Security Question"

Your username is case sensitive.

Your username meets requirements.

Password

Your password meets requirements.

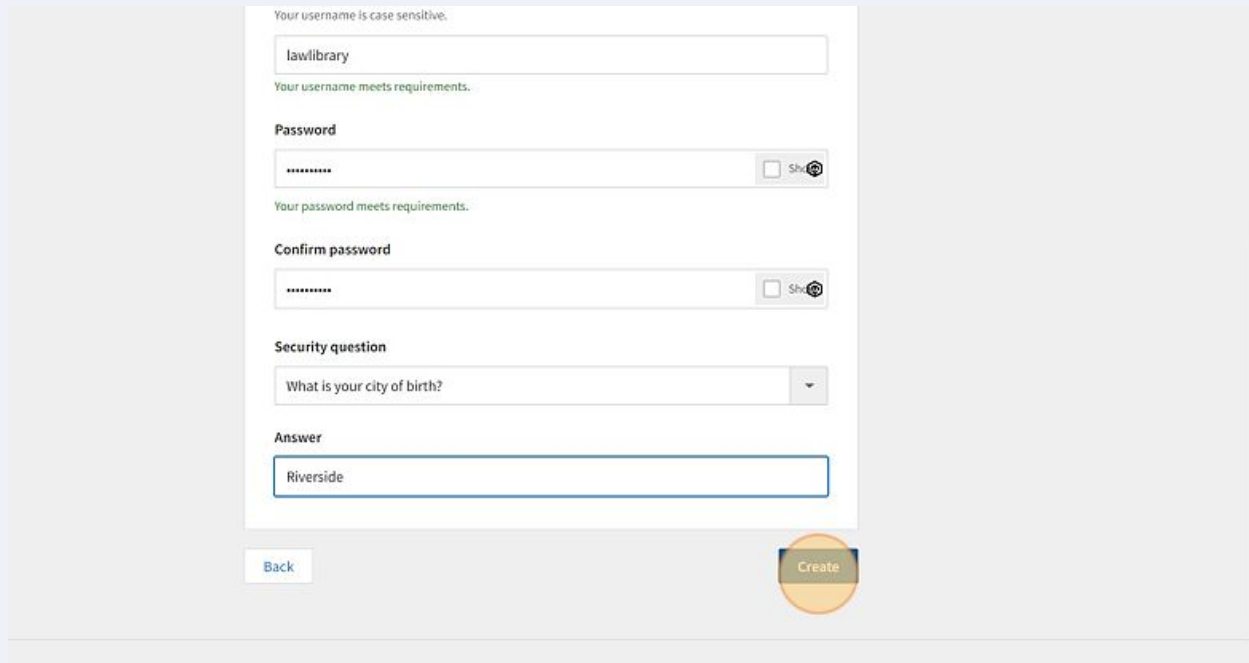
Confirm password

Security question

Answer

[Back](#) [Create](#)

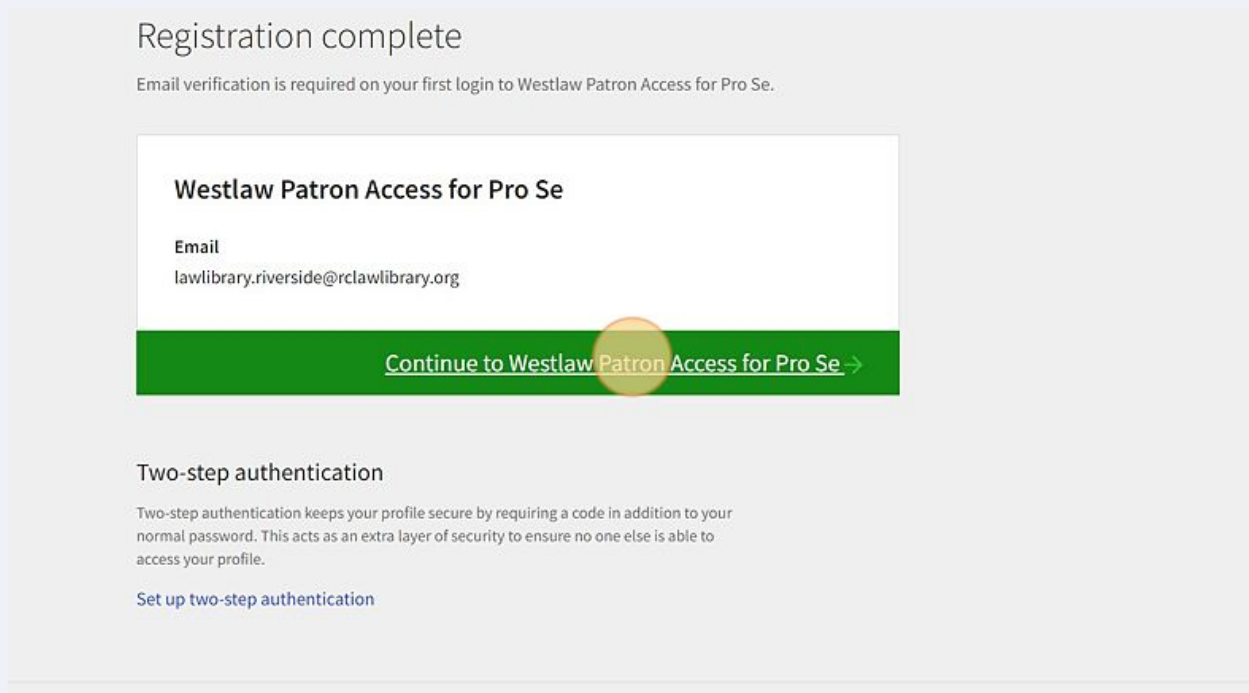
8 Click "Create" after selecting your question and typing in your answer



The registration form contains the following fields and elements:

- Username:** A text input field containing "lawlibrary". Above it is the text "Your username is case sensitive." and below it is "Your username meets requirements."
- Password:** A text input field with masked characters "*****". To its right is a "Show" button with an eye icon.
- Confirm password:** A text input field with masked characters "*****". To its right is a "Show" button with an eye icon.
- Security question:** A dropdown menu with the text "What is your city of birth?".
- Answer:** A text input field containing "Riverside".
- Buttons:** A "Back" button at the bottom left and a "Create" button at the bottom right, which is highlighted with a blue circle.

9 Click "Continue to Westlaw Patron Access for Pro Se"



The registration complete screen displays the following information:

- Registration complete**
- Email verification is required on your first login to Westlaw Patron Access for Pro Se.**
- Westlaw Patron Access for Pro Se**
- Email:** lawlibrary.riverside@rclawlibrary.org
- Continue to Westlaw Patron Access for Pro Se** (with a right-pointing arrow)
- Two-step authentication**
- Two-step authentication keeps your profile secure by requiring a code in addition to your normal password. This acts as an extra layer of security to ensure no one else is able to access your profile.**
- Set up two-step authentication** (a blue link)

10 Enter your username and password and click "Sign in"

Westlaw Patron Access Pro Se

Signing in with OnePass


We don't recognize that username and/or password.

Username [Forgot username?](#)

lawlibraryrc

Password [Forgot password?](#)

..... Show

I'm not a robot  reCAPTCHA
Privacy • Terms

Sign in

[Create OnePass profile](#) [Update OnePass profile](#)

11 Next, you will be required to add a two-step authentication method. Select the method you wish to use and click "Continue"

Add an authentication method

You must add a new authentication method in order to sign in. This is due to updated two-step authentication requirements from Westlaw Patron Access for Pro Se.

Verify with an existing authentication method to continue.

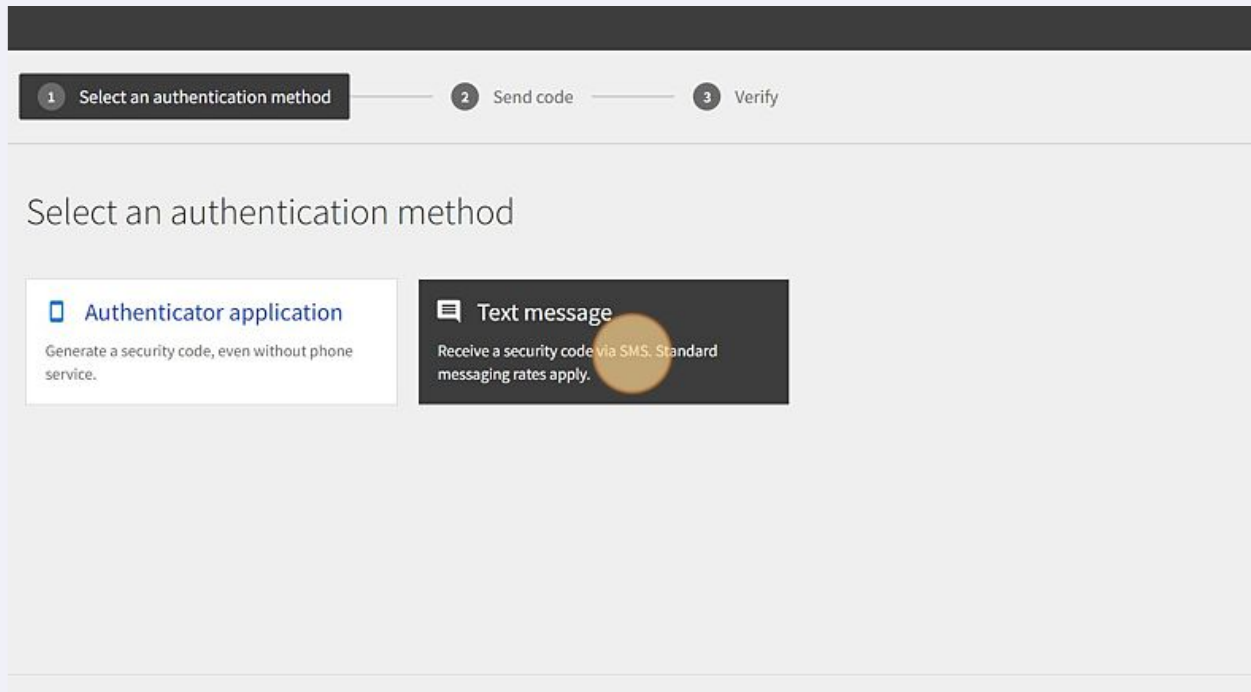
Email la*****@rclawlibrary.org with a code

Answer your security question

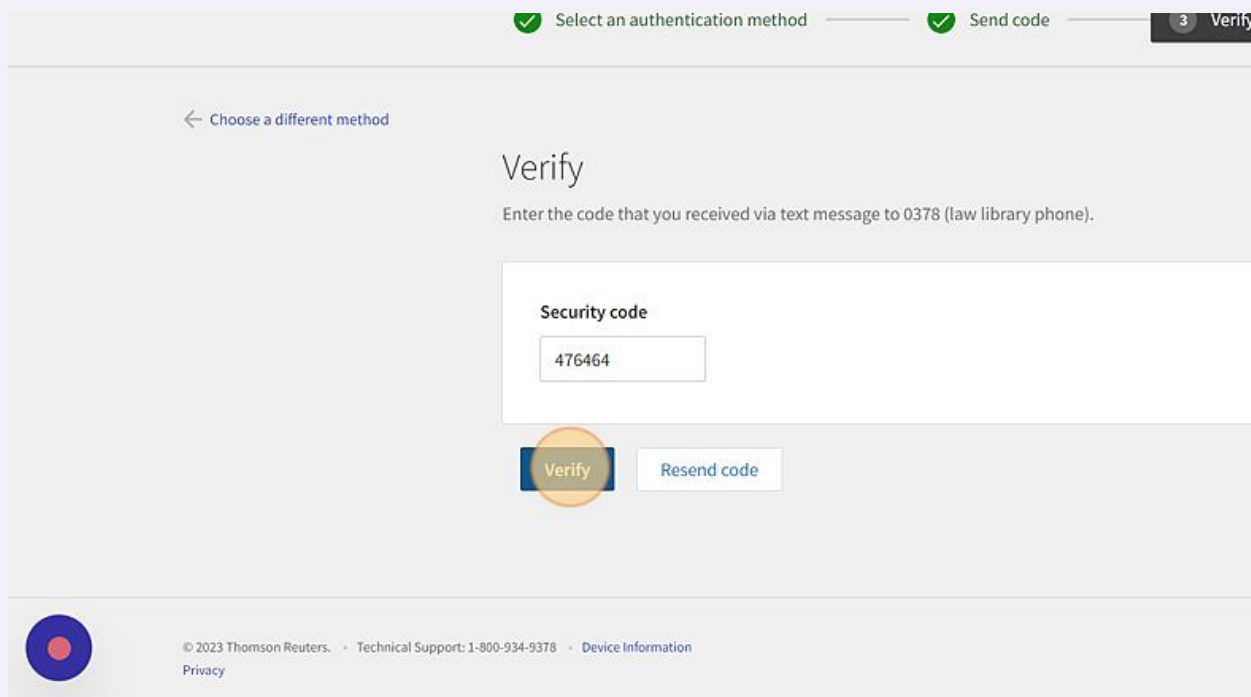
Continue

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12 Select an authentication method via an authenticator application or text message



13 Receive your one-time code, enter it, and click "Verify"



14 Click "Continue to Westlaw Patron Access for Pro Se"

✓ Two-step authentication enabled

Two-step authentication is enabled for Westlaw Patron Access for Pro Se. You will be prompted to enter a new security code each time you sign in. You will have an option to skip this step from trusted computers and devices.

Multiple phone numbers, emails, or authenticators can be added. [Add another authentication method](#)

Westlaw Patron Access for Pro Se

Authentication method

Text message

Custom label

law library phone

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15 Click "Access Westlaw"

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Westlaw Patron Access Pro Se

Click to access Westlaw.

[Access Westlaw](#)

16 Click "I Agree" and click "Continue"

